

WESTERN PORT MEN'S SHED

Health and Safety Regulations

The "Committee" hereafter will refer to the elected Committee of the Western Port Men's Shed. Officials appointed by the said Committee are empowered to enforce these Regulations.

1. Power Operated tools and equipment must not be connected or operated unless by or under the supervision of a safety official approved by the committee.
2. Extension leads may only be used with the approval of the Duty Safety Officer, but are to be discouraged. Any cable on the floor must be securely covered to avoid trip hazards and allow wheelchair access.
3. Safety equipment (e.g. goggles, safety glasses, gloves, ear plugs/muffs, and face masks) must be worn during appropriate activities.
4. No materials (e.g. timber, metal, cans, tools or other items) may be stored on, nor allowed to be left on the floor.
5. Any liquid spills (e.g. oil, grease, paint, stains, and paint strippers) must be immediately cleaned up and appropriate drying agent(s) applied.
6. Non-prescription drugs, alcohol and/or persons affected by the same are banned from the precinct of the Western Port Men's Shed.
7. Anti-social behaviour, personal and sexual harassment, similar objectionable or unlawful activity including fighting excessive language etc. will not be tolerated within the precinct of the shed.
8. Fire fighting equipment, switchboard, first aid units and similar fixtures must not be used in any way by unauthorised members.
9. Members must consider the right of other members to utilise the amenities (e.g. excessive noise).
10. Emergency evacuations will be signalled by voice or siren. Every person must immediately evacuate the building by the nearest safe exit and move to the designated assembly point until authorised to return.
11. Smoking is banned from the shed and in any external areas being used for food service/preparation.

Name: _____

Signature: _____ Date: _____

Return to the secretary, Western Port Men's Shed when completed